



Report of the Council on Podiatric Medical Education – April 2021

The Council on Podiatric Medical Education (CPME or Council) held its spring meeting virtually April 24. The recommendations emanating from Council committees, which completed their deliberations at meetings and conference calls held from February – April constitute the majority of each CPME agenda and include the review of reports from the colleges of podiatric medicine. The Joint Committee on the Review of Specialty Boards (JCRSB), the Continuing Education Committee (CEC), Residency Review Committee (RRC) and the Collaborative Residency Evaluator Committee (CREC) all held meetings in February and March. The Accreditation Committee and the Council’s Budget Planning and Executive Committees held their meetings virtually April 22-23.

Bylaw and Policy Changes

The CPME *Bylaws* were revised and adopted at the April 24th Council meeting to address the procedures concerning guests signing the conflict of interest and confidentiality statement, CPME elections, clarification of the administrator member on the Accreditation Committee, and creation of an appeals panel pool for college appeal processes.

An additional *Bylaw* revision was reviewed and approved, which is eligible for adoption at the fall meeting of the Council, to address adding the Joint Committee on the Recognition of Specialty Boards (JCRSB) as a standing committee of the Council per the recent APMA House of Delegates decision. The updated CPME *Bylaws* are located at www.cpme.org.

Policy changes included clarifying the ad hoc committee procedures used by all Council committees. The updated CPME Policies and Miscellaneous Document can be found on the www.cpme.org homepage.

Proposed Revisions to CPME Documents due to Regulatory Changes – Call for Comment

In 2019, the Department of Education engaged in negotiated rulemaking around several issues and finalized revisions to the regulations in July 2020. As a result of these revisions, the Council has incorporated these changes to comply with the new regulations within CPME 120 *Standards and Requirements for Accrediting Colleges of Podiatric Medicine*, CPME 130 *Procedures for Accrediting Colleges of Podiatric Medicine*, and CPME 935a *Guidelines for the Conduct of Appeals and Arbitration by Colleges of Podiatric Medicine*. (Due to the revisions made to CPME 935a based on the USDE regulatory changes, the Council determined that similar changes should be made to CPME 935b *Guidelines for the Conduct of Appeals and Arbitration by Residencies, Fellowships, Providers of Continuing Education, and Specialty Boards*.)

Per the Council procedures, these documents will be open for comment from the community of interest **until August 20, 2021**. To review the revisions to CPME 120, CPME 130, CPME 935a, and CPME 935b, please visit the

“News” section of www.cpme.org. or click here: [CPME website](#). The draft documents are slated for adoption at the Council’s October 2021 meeting. All comments can be sent to hmstagliano@cpme.org.

Continued Revisions to CPME 320 and 330

At its April 24 meeting, the Council reviewed Draft 1 revisions to CPME 320, *Standards and Requirements for Approval of Podiatric Medicine and Surgery Residencies* and CPME 330, *Procedures for Approval of Podiatric Medicine and Surgery Residencies*, along with comments from the community of interest. The Council elected to create two tracks to assist in continued revisions of the documents. Additional information about the Council’s decision can be found on the [Council’s website](#).

Track 1: Create a blue-ribbon panel of experts in competency-based assessment and education, comprised of members of the academic, podiatric, and graduate medical education communities, to study clinical competency and milestones, and make a recommendation to the Council on the implementation of milestones in residencies in podiatric medicine and surgery.

Track 2: Send Draft 1 back to the ad hoc committee for further revision, incorporating suggestions and recommendations from the community of interest, with particular focus on Standards 6 and 7.

Council Elections

The Council elected its officers to be effective at the close of the Council’s October 2021 meeting: Dr. Keith Cook of Newark, NJ was elected chair and Dr. JT Marcoux of Boston, MA was elected vice chair.

Keith Cook, DPM is the program director for the podiatric residency sponsored by University Hospital in Newark, NJ. Dr. Cook serves as a residency evaluator and a college evaluator, the chair of the Residency Ad Hoc Committee, and as a member of the Residency Review Committee and the Collaborative Residency Evaluator Committee.

John T. Marcoux, DPM is a faculty member at Beth Israel Deaconess Medical Center in Boston, MA. Dr. Marcoux serves as a residency evaluator and as chair of the Residency Review Committee.

Statement on COVID-19 and Residency Training

Recognizing the continued impact COVID-19 is having on residency training programs, CPME has decreased the required MAVs (minimum activity volume) by 15 percent for all categories and waived the diversity requirements for residents graduating in 2021.

The RRC also created a Petition for Alternative Clinical Experiences (February 16, 2021). Programs may submit this petition if a required rotation cannot be completed due to the COVID-19 pandemic. **Petitions must be submitted no later than May 31, 2021.**

Fall 2021 Residency Visits to be Conducted Virtually

During its April meeting, the Council approved the recommendation of the Residency Review Committee that in light of the continued COVID-19 pandemic, all on-site evaluation visits for residency and fellowship programs scheduled for fall 2021 will be conducted virtually. All programs that are scheduled for an on-site evaluation in the fall received formal notification from CPME in May.

College Accreditation Actions April 2021

The Council took the following accreditation action at its April 2021 meeting:

New York College of Podiatric Medicine - At its April 2021 meeting, the Council elected, based on an on-site evaluation, to extend accreditation through April 2026.

Concerning the substantive change request, the Accreditation Committee and Council reviewed and granted preliminary approval of the substantive change request until such time that CPME can conduct an on-site evaluation when the affiliation is operational.

Residency and Fellowship Actions

Residency actions at the April 2021 CPME meeting included the following. (Please see pages in pages 13-17 of the July 2015 version of CPME 330, *Procedures for Approval of Podiatric Medicine and Surgery Residencies*, at www.cpme.org for definitions of the following categories of approval.)

- Sustain to Withdraw Approval – 0
- Withdrawal of Approval – 0
- Probationary Approval – 4
- Approval – 8
- Approval with additional information requested – 19
- Provisional Approval - 0

Continuing Education Activities and Actions

At the spring meeting, the Continuing Education Committee (CEC) approved additional language to provide clarity to requirements 6.3, 7.2 and 9.6, in addition to defining the term logo meaning a corporate or product logo. The language updates will be added to the newly created Continuing Education Policies document. This document will be uploaded to the CPME website at www.cpme.org.

The Continuing Education Committee and the Council also approved to amend the definition of an inactive program to include in addition to the two years noted in CPME 730, the time during which the federal government has declared a national emergency due to the COVID-19 pandemic.

Continuing Education actions taken at the April 2021 meeting of the Council include the following:

- Approval with additional information requested – 1
- Approval of New Provider – 0
- Probationary Approval – 2
- Voluntary Termination – 0

Announcements

At-large Member Positions Open on the Council

The Council on Podiatric Medical Education's Nominating Committee is seeking applications for four at-large and one postsecondary educator positions on the Council. CPME will hold a closed ballot election to fill the positions at its October 2021 meeting. The positions are for a three-year term renewable up to three consecutive terms.

The council asks each applicant to describe in writing how he/she satisfies at least two of the following five eligibility requirements:

- Have been active for a period of at least two years as a director of an approved podiatric residency, fellowship, or provider of continuing education.
- Have been active for a period of at least two years as an academic administrator or a full-time faculty member at a CPME-accredited college of podiatric medicine.
- Have demonstrated leadership within the profession or distinguished himself/herself as a practitioner.
- Have served actively on one of the Council's committees for a minimum of one full term.
- Have served on at least one CPME on-site evaluation team to a college of podiatric medicine, or three CPME on-site evaluation teams to residency programs, fellowship programs, or continuing education providers.

The applicant also is expected to demonstrate qualifications and experience in at least one of the following areas of need:

- A podiatric physician holding an appointment as a full-time faculty member at an accredited college of podiatric medicine.
- A private practice podiatric physician who is involved in residency education and possesses experience with the function of the Council, such as service as a CPME on-site evaluator or member of a standing or ad hoc committee of the Council.
- A private practice podiatric physician who is involved in continuing podiatric medical education and/or residency education (but may not be a residency director) and possesses experience with the function of the Council, such as service as a CPME on-site evaluator or member of a standing or ad hoc committee of the Council.
- A postsecondary educator – this individual must come from the postsecondary education community. This individual shall have no vested interest in or financial relationship to the podiatric medical profession.

In addition to the requirements outlined above, the candidate is encouraged to describe other podiatric and non-podiatric experiences he/she has had that strengthen the submission.

Individuals seeking election to the council must submit a curriculum vitae and an application letter that addresses both the requirements **and** the area of need to hmstagliano@cpme.org. Applications received after **June 15** will not be considered.

Public Notice: Call for Third-Party Comments

In accordance with the Council on Podiatric Medical Education's (CPME or Council) procedures, interested individuals or institutions are invited to submit third-party comments with respect to the compliance of the [Dr. William M. Scholl College of Podiatric Medicine at the Rosalind Franklin University of Medicine and Science](#) with the standards and requirements of the Council. The Council will take into consideration all comments **received by July 15, 2021**, as part of the college's on-site evaluation scheduled for November 15-18, 2021. Comments must relate specifically to the Council's requirements as published in CPME 120, *Standards and Requirements for Accrediting Colleges of Podiatric Medicine*, which may be obtained at www.cpme.org.

Signed comments received by the Council will be shared with the institution and members of the evaluation team prior to the visit. The institution is notified of third-party comments so it may have opportunity to respond. The Council will exercise its best efforts to keep confidential the identity of an individual or entity who submits a comment, unless the person or entity has specified in writing that it is permissible to reveal his/her/its identity. If confidentiality is appropriate, all correspondence with the institution will maintain this confidentiality. During its review of the college, the evaluation team considers third-party comments, if any, that relate to the accreditation standards.

Please submit third-party comments to:

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